

Instructions on how to create a Bus Planner Web Account for Parents

The first step is to **create** an account for Bus Planner Web to access the **Parent Portal** (if you do have an account, please sign in). You can follow this link to the parent portal:

<https://geoquery.npssts.ca/Login?ReturnUrl=%2fSubscriptions%2fChildTransportInfo&LoginType=Subscriber&showParentPopup=False>



Nipissing - Parry Sound

[Home](#) [School Information](#) [Which School do I Attend?](#) [Can I Ride a Bus?](#)

Log In

Welcome to the NPSSTS Parent Portal

Email

Password



☐ Remember me

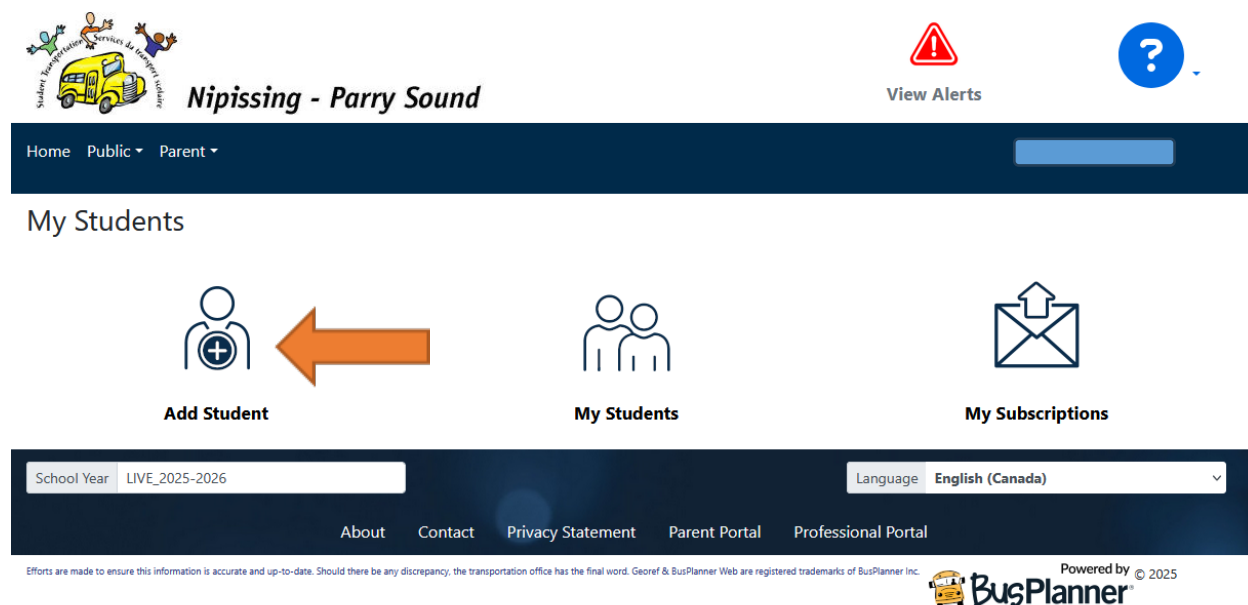
Log In

[Forgot Your Password?](#)

[Create Account](#)



Once logged in to the Parent Portal, click on “Add Student”



Please fill in the 4 fields and check the “I’m not a robot” box. For the “**Student ID**” enter the **OEN** provided by your school. If you are unsure, contact your school secretary to receive this information. Enter your street address. If you live in an apartment, please enter the house\building number; don’t include the unit number. Select the student's school and grade for the remaining fields. The transportation pick-up and drop-off information will be displayed, as well as the student information and contacts.

Add Student [X]

Student ID

Street Number

School

Grade

☐ I'm not a robot
reCAPTCHA is changing its terms of service. [Take action.](#)

General Notices

If you would like to receive General Notifications regarding bus cancellations due to inclement weather, you will need to ensure that you're subscribed to receive General Notices. To view if you're subscribed, click on **"My Subscriptions"** go to the **"General Notices"** section and ensure that the box **"Receive General Notices"** is checked. If the box is not checked, click on it to activate it and then click on **"Save Changes."**

You are now subscribed to receive General Notifications regarding bus cancellations due to inclement weather.

[Home](#) [Public](#) [Parent](#)

My Students

Select Student

Transportation

Information

Contacts

To PDF


Add Student


My Students


My Subscriptions

My Subscriptions

Expand All

Collapse All

Transportation Alerts

School Alerts

General Notices

General Notices are alerts that are intended for all subscribers, not specific schools or routes.

☒ Receive General Notices

Save Changes

Update Subscriptions


Add Student


My Students


My Subscriptions

Subscribing to receive notifications through text Messaging:

There's an option for you to receive these Alerts and Cancellations via your smartphone in a text format. To activate this option, click on **"Parent"**, then select **"My Account"** from the drop-down menu.

The image shows two screenshots of the Nipissing - Parry Sound Student Transportation website. The top screenshot shows the 'Parent' dropdown menu open, with an orange arrow pointing to the 'Parent' link. The bottom screenshot shows the 'My Account' option selected in the dropdown menu, with an orange arrow pointing to it. The website header includes the logo, the name 'Nipissing - Parry Sound', and links for 'View Alerts' and a help icon. The main content area is titled 'My Subscriptions' and contains a list of subscription categories: 'Transportation Alerts', 'School Alerts', and 'General Notices'. The 'General Notices' section is expanded, showing a checkbox for 'Receive General Notices' which is checked, and a 'Save Changes' button. There are also 'Expand All' and 'Collapse All' buttons at the top right of the subscription list. The footer of the page indicates '4 | Page'.

Nipissing - Parry Sound

Home Public Parent

My Subscriptions

Expand All Collapse All

Transportation Alerts

School Alerts

General Notices

General Notices are alerts that are intended for all subscribers, not specific schools or routes.

☒ Receive General Notices

Save Changes

Update Subscriptions

Nipissing - Parry Sound

Home Public Parent

My Subscriptions

My Students

My Subscriptions

My Account

Expand All Collapse All

Transportation Alerts

School Alerts

General Notices

General Notices are alerts that are intended for all subscribers, not specific schools or routes.

☒ Receive General Notices

Save Changes

Update Subscriptions

This will open your account details, which are separated into 4 categories:

1. Email
2. Mobile Numbers
3. Two-Factor Authentication Settings
4. Preferences

To subscribe to the **Text** Alerts and/or Cancellations, click on the Mobile Numbers section to expand it:

The screenshot shows the 'My Account' page for Nipissing - Parry Sound. The page has a dark blue header with the logo and 'Nipissing - Parry Sound' text. Below the header is a navigation bar with 'Home', 'Public', and 'Parent' links. The main content area is titled 'My Account' and contains four expandable sections: 'Email', 'Mobile Numbers', 'Two-Factor Authentication Settings', and 'Preferences'. The 'Mobile Numbers' section is expanded, showing five input fields labeled 'Mobile 1' through 'Mobile 5'. Below these fields is a checkbox labeled 'I want to receive text alerts' and a blue 'Update' button. Orange arrows point to the 'Mobile 2' field, the 'I want to receive text alerts' checkbox, and the 'Update' button. The page also features a 'No Alerts' status indicator and a help icon in the top right corner.

Here, you can enter multiple mobile telephone numbers and click the “**I want to receive text alerts**” box, followed by clicking the blue “**Update**” button to activate receiving Notifications as texts to your cellphone. You are now subscribed to text messaging notifications.

Please note: The number sending the texts is 1-705-482-8899; ensure that you do not block this number.